



LETTER OF INTENT

Between

The ICFAI University Dehradun (university approved by the University Grants Commission under UGC Act 1956), Central Hope Town, Selaqui, Dehradun 248 197, Uttarakhand, India.

And

Caledonian Business School, Glasgow Caledonian University whose principal address is at 70 Cowcaddens Road, Glasgow, G4 0BA, Scotland, United Kingdom

Preamble

1. This Letter of Intent confirms the intention to establish a collaborative relationship between The ICFAI University Dehradun (IUD) and the Caledonian Business School (CBS) at Glasgow Caledonian University. It is not considered to be a contract creating legal and financial relationships between the parties but rather it is designed to facilitate and develop a genuine and mutually beneficial collaborative relationship. This Letter of Intent is the precursor to the legal agreement which will be the *Study Abroad Agreement* to be prepared and signed at a later stage once all details are agreed upon and the relevant approval granted. The Study Abroad Agreement would contain the final details of proposed collaboration that may arise from this Letter of Intent.

Details of Intent

2. In the first instance, it is proposed that the specific objectives of the collaborative relationship between IUD and CBS to be established by this Letter of Intent will be as follows:
 - To explore the potential for undergraduate students studying the BBA programme at IUD, the opportunity to undertake an appropriate credit-bearing Study Abroad Programme of one trimesters duration at GCU (CBS) during the second year of their BBA programme of study;
 - To ensure that on completion of the Study Abroad Programme at GCU (CBS), IUD students receive certification of their academic achievement and this certificated learning (credits) be recognised and awarded against the appropriate elements of the BBA programme in accordance with the academic regulations of IUD for undergraduate programmes
 - To identify and explore other potential areas where both IUD and CBS would benefit from collaboration.
3. As part of this process, both parties acknowledge that the immediate course of action that now requires to be undertaken is:

- a) each partner liaison to complete their relevant due diligence to the relevant university management to continue with the proposal


Subject to approval to proceed following consideration of the above, work would then be undertaken in respect of the following areas:

- To undertake a curricula mapping exercise of the BBA programme at IUD against the BA Business and Management/ BA Business Studies programme(s) at GCU to ensure match of subject teaching, syllabus content and the appropriate integration of curricula for IUD student achievement of learning outcomes of the BBA programme via completion of agreed Study Abroad Programme;
- Identify and finalise the financial model for the delivery of the Study Abroad Programme to IUD students;
- Liaison with the Exchange Office within the International Office at GCU to confirm the relevant operational and administrative elements to implement the proposed study abroad arrangement with IUD;
- Identify appropriate staff at IUD and GCU to implement the Study Abroad Agreement and liaison functions

These activities would then inform the academic and business case which would then be submitted as part of the process for approval and subsequently inform the content of any formal Study Abroad Agreement.

4. Each party shall designate a person or office to serve as liaison for implementing this Letter of Intent. For Glasgow Caledonian University the liaison will be [Mr Ben Rogers, Programmes Manager, Caledonian Business School, 0141 331 3254, Ben.Rogers@gcu.ac.uk] and that for IUD [Dr.Deorani, Pro Vice Chancellor, IUD]. The designated liaison will be responsible for ensuring effective inter-institutional activity and that the objectives listed above are progressing to the satisfaction of both institutions.
5. This Letter of Intent comes into effect from the date below and is acknowledge by the parties hereto.

Signed on behalf of
Glasgow Caledonian University



Mr David Beeby
Executive Director of Finance
and Vice Principal International
Glasgow Caledonian University

Date:

Witnessed by
Tbc



Signed on behalf of
Icfai University Dehradun



Dr G.P. Srivastava
Vice Chancellor
IUD

Date:

Witnessed by
Tbc

